

# Registration for exhibitors



Registration deadline until 31.03.2026

Early bird price until 30.11.2025

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Please enter your details in block capitals

\_\_\_\_\_  
*Complete company name*

\_\_\_\_\_  
*Owner / Managing Director*

\_\_\_\_\_  
*Contact person*

\_\_\_\_\_  
*Street / No.*

\_\_\_\_\_  
*Postcode / City*

\_\_\_\_\_  
*Country*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*Fax*

\_\_\_\_\_  
*E-Mail*

\_\_\_\_\_  
*Mobile*

**Your exhibits** *(please fill in)*

\_\_\_\_\_  
Exhibits / Service

Please send the completed documents to [info@forum-befa.de](mailto:info@forum-befa.de)

## Exhibitor logo

To advertise the event, we require the logos of all participating exhibitors in printable digitalised form to [lp@forum-befa.de](mailto:lp@forum-befa.de)

\_\_\_\_\_  
*Ort, Datum*

*rechtsgültige Unterschrift und Firmenstempel. Mit Unterzeichnung wird die Vollständigkeit und Richtigkeit aller Angaben versichert.  
Die Ausstellerbedingungen werden rechtsverbindlich anerkannt.*

**17th International  
Funeral Exhibition**

**june, 04./05./06. 2026**

**MESSE DÜSSELDORF  
Stockumer Kirchstraße 61  
Car park 4 - East entrance  
40474 Düsseldorf (Germany)**

## OPENING HOURS - DATES

### Exhibition

04.06.2026 10.00 am - 6.00 pm  
05.06.2026 09.00 am - 6.00 pm  
06.06.2026 09.00 am - 6.00 pm

### Structure

02.06.2026 08.00 -  
03.06.2026 20.00  
*(Ein weiterer kostenpflichtiger Aufbau tag auf Anfrage)*

### Dismantling

06.06.2026 17.00 - 24.00 h  
07.06.2026 08.00 - 20.00 h

### Organiser

**FORUM BEFA GmbH & Co. KG  
Cecilienallee 5  
40474 Düsseldorf**

Admission to the event and stand allocation is carried out by the organiser. There is no guaranteed allocation of row, corner, head or back stands.

The General Terms and Conditions are attached below. Status June 2024

## Contact / Registration

**FORUM BEFA Büro  
Udo Gentgen  
Cecilienallee 5  
40474 Düsseldorf**

Tel : 0049 (0)211 - 16008-37  
[info@forum-befa.de](mailto:info@forum-befa.de)

Bürozeiten:  
Di. und Do. 9.00-14.00 Uhr

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## Desired space/stand size (*min. 12 m²*)

Width: \_\_\_\_\_ m Depth: \_\_\_\_\_ m, total: \_\_\_\_\_ m²

### PRICES

**188,- € pro m²**

early bird price **158,- € pro m²**

*plus 2,00,- € per m² electricity flat rate all  
prices are exclusive of VAT.*

☐

Row stand

☐

Corner Stand (*2 sides open*)

☐

Headstand (*3 sides open*)

☐

Block stand (*4 sides open*)

### **Service-Flatrate**

**350,- €**

*Includes among other things*

- 1 copy of the exhibitor catalogue
- Catalogue/insert internet entry with logo
- Heating, ventilation
- Advertising material/exhibitor passes :

*up to 20 m²: 3 pcs  
up to 50 m²: 5 pcs  
up to 100 m²: 8 pcs  
from 100 m²: 10 pcs*

All prices are exclusive of carpet, including cleaning light in the hall (no exhibition lighting), but without stand construction (i.e. without side and rear walls). Side and rear walls (height = 2.50 m) are mandatory and must be provided by the exhibitor or rented. The maximum stand construction height is 2.50 metres. Stand constructions exceeding a height of 2.50 m must be approved by the exhibition management. All prices are subject to VAT at the statutory rate. Invoices will be issued by FORUM BEFA GmbH & Co KG, Düsseldorf. The stand rental is due immediately upon dispatch of the invoice

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Place, date

*legally valid signature and company stamp. By signing  
the completeness and correctness of all information is assured. The  
exhibitor conditions are recognised as legally binding.*

# Registration for exhibitors



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## Data for Internet & catalogue

Enter the data you would like to appear  
you would like to appear in the catalogue and on the  
Internet.

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*Complete company name*

---

*Owner / Managing Director*

---

*Contact person*

---

*Street/ No.*

---

*Postal code / Place*

---

*Country*

---

*Telephone*

---

*Fax*

---

*E-Mail*

---

*Mobile*

**Your exhibits** (please fill in)- - for the list of products and services -

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Exhibits / Service

Please send the completed documents to [info@forum-befa.de](mailto:info@forum-befa.de)

### Exhibitor logo

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and correctness of all information is assured.  
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# Registration for exhibitors



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*Complete company name / stamp if applicable Please fill in again)*

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person / Telephone Contact

## New ! - Business Directory - Landing Page

You have the option of booking a supplementary merchandise package from our landing page. The landing page is regularly and intensively advertised via newsletters with a large distribution list - facebook - Instagram - Linked in & regular online events (presentations - lectures - panel discussions). Anyone who wants information and tickets for FORUM BEFA in the future will go through the landing page!

☐

### Standard-Level -Partner

**Subpage in the industry directory with:**

Standard entry with logo link

Keyword search - Company - Category - Products

**Initial setup 75,- €**

**20,- €/month** - Annual invoice - can be cancelled monthly

☐

### High-Level-Partner

**Subpage** with standard entry & logo link

Keyword system (category and products)

Company presentation with texts and images, photo gallery (5 images), 3 images of company representatives, link integration up to 3 company videos, 3 catalogues (PDF)

**- 1 x news in the news directory every 2 months guaranteed**  
in the news directory landing page and news subpage.

**Initial setup 100,- €**

**38,- €/month** - Annual invoice - can be cancelled monthly

☐

### Premium-Level-Partner

**(limited number of participants - maximum 12)**

**Logo treadmill (locations: landing page - news - trade fair calendar)**

**Subpage** with standard entry & logo link

Keyword system (category and products)

Company presentation with texts and images, photo gallery (5 images), 3 images of company representatives, link integration up to 3 company videos, 3 catalogues (PDF)

**- 1 x monthly news in the "Premium Partner News" directory**  
**and News sub-page - emphasised presentation.**

**- Advertising banner 1200 x 350 pixels (slider) under News.**

**- in the news directory**

**- FORUM BEFA ONLINE area**

**Initial setup 125,- €**

**350 €/month** - Annual invoice - can be cancelled monthly

The signatory shall ensure that the data provided by it is free of third-party rights and shall assume liability for this. All data must be provided in predetermined formats as specified.  
All prices are exclusive of VAT.

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Place, Date

*legally valid signature and company stamp. By signing this form  
the completeness and correctness of all information.  
The exhibitor conditions are recognised as legally binding.*

# Registration for exhibitors BEFA FORUM 2026

General Terms and Conditions  
FORUM BEFA GmbH & Co. KG

Status 30.06.2024

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Exhibition Conditions & General Terms and Conditions



If some clauses in the GTC translations are not unambiguous, the German version of the General Terms and Conditions shall automatically apply.

## § 1 General

The following General Exhibition Terms and Conditions form the contractual basis for the exhibitor's participation in FORUM BEFA. The organisational, technical and other provisions, which are sent to the exhibitor before the start of the trade fair, also form part of the contract.

## § 2 Organiser:

FORUM BEFA GmbH & Co KG, Cecilienallee 5, 40474 Düsseldorf

## § 3 Event / location

Variable: currently next planned event:

## § Messe Düsseldorf

Stockumer Kirchstraße 61  
Parkhaus 4 - Messe Eingang Ost  
40474 Düsseldorf

## § 4 Dates

### Set-up times

June 02, 2026 from 8.00 a.m.

June 03, 2026 - 8.00 p.m.

*(One additional set-up day for an extra charge and on request)*

### Exhibition

June 04, 2026 10.00 a.m. - 6.00 p.m.

June 05, 2026 9.00 a.m. - 6.00 p.m.

June 06, 2026 10.00 a.m. - 5.00 p.m.

*(Admission for exhibitors from 8.00 a.m.)*

### Dismantling times

June 06, 2026 5.00 p.m. - 10.00 p.m.

June 07, 2026 8.00 a.m. - 6.00 p.m.

## § 5 Prices

The prices apply according to the registration form on page 2

Price 188,- € per m<sup>2</sup> plus VAT.

Early Bird price 158,- € per m<sup>2</sup> plus VAT.

Plus € 2.00 per m<sup>2</sup> electricity flat rate plus VAT.

Companies registered later than 30. November 2025 are not entitled to an early bird price.

# Registration for exhibitors BEFA FORUM 2026

## General Terms and Conditions

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### § 6 Registration / Admission

Registration must be made in writing on the forms sent by the organiser. These must be completed in full and returned with the company stamp and a legally valid signature. By sending in the registration form, the applicant recognises the conditions of participation, the valid prices and the technical guidelines in all points as legally binding. The applicant shall be liable for ensuring that the persons employed by him/her at the event also comply with these conditions. Registrations only become valid after written confirmation by the organiser. The organiser shall decide on the admission of exhibitors and individual exhibits with the assistance of the exhibition advisory board. There is no legal entitlement to admission. The organiser is entitled to refuse or revoke a previously granted admission without giving reasons. For conceptual reasons, the organiser is entitled to limit the number of registered exhibits and to change the registered area. Furthermore, the organiser may exclude individual exhibitors and suppliers from participation for objectively justified reasons, in particular if the available space is insufficient. If it is necessary to achieve the purpose of the event, the organiser may restrict the event to certain groups of exhibitors, suppliers and visitors. Exclusion of competition may neither be demanded nor promised. By registering, exhibitors declare their consent for film, video and image recordings, including 3D scans (360 degrees), in particular of the exhibition stands and the common areas and any persons on them, to be made and used for marketing purposes, etc. of the organiser in print products or on the Internet.

**§ 7 Stand confirmation, stand rental, payment date and conditions** After receipt of the stand registration, the exhibitor will receive an invoice from FORUM BEFA GmbH & Co. (order confirmation). Stand allocation is carried out exclusively by the organiser or exhibition advisory board. Special wishes of the exhibitor will be taken into account as far as possible.

The organiser has the sole right to relocate a stand without giving reasons. If a stand is relocated, the exhibitor may not assert any claims for a reduction in price. The Organiser shall provide the exhibition space. If the content of the stand confirmation differs from the content of the exhibitor's application, the contract shall be concluded in accordance with the stand confirmation, unless the exhibitor objects in writing within eight days.

All fees and services are subject to VAT at the applicable rate. The stand rental is to be paid punctually in accordance with the invoice amounts, namely 50% within 10 days of the invoice date, the remainder up to four weeks before the opening of the exhibition. Fees and other services are payable in full immediately. In the event of late payment, default interest of 8% above the respective discount rate will be charged. The stand may not be occupied without full payment before the start of the exhibition.

### §8 Stand area/obligation to decorate

Each square metre or part thereof is rounded up to the next full square metre. No deduction is made for beams and columns. There are no partition walls in the exhibition areas. Stand construction, stand design and stand safety are the responsibility of the exhibitor and must be carried out in accordance with the general regulations. Partition walls are mandatory and must be ordered or brought by the exhibitor at his own expense. Company-owned system stands must be set up by the exhibitor himself. The maximum construction height is 2.5 metres. Stand constructions exceeding 2.5m depend on the building and must be approved by the organiser. An application for a stand construction permit must be sent to the organiser within 4 weeks of confirmation of participation.

Placement requests will be honoured wherever possible. The organiser reserves the right to relocate stands and advertising spaces to a location other than the one confirmed for organisational reasons or for reasons of overall appearance. The design, decoration and furnishing of the stand is the duty and sole responsibility of the exhibitor. The stand must have a representative character and must not detract from the overall appearance of the exhibition. Objects may not protrude beyond the outer boundary of the stand. No trip hazards may be placed in the aisles. Doors, windows, walls and floors of the event venue may not be covered with stickers. Exhibitors are liable for any damage or alterations to the hall furnishings caused by themselves.

# Registration for exhibitors BEFA FORUM 2026

## General Terms and Conditions

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### § 9 Presentation of the exhibitor on the trade fair website

In the event of registration, the organiser creates company profiles for the exhibitor on its trade fair website, which can be found by other exhibitors, trade fair visitors, industry participants and other interested parties. These are filled by the organiser with the company data available to him. This includes the name of the company, its contact details and exhibition categories, tags, etc. Exhibitors have the option of adding their own information, photos, logos and videos to their profile.

### § 10 Duty of the exhibitor to co-operate and exemption

The exhibitor is obliged to check the data entered by the organiser about his company and to inform the organiser immediately in the event of a change; with regard to the information, content, photos, videos, etc. provided by himself, the exhibitor guarantees that these are up-to-date and correct and do not violate the rights of third parties (in particular copyrights or industrial property rights) or statutory provisions. The exhibitor grants the organiser the rights of use necessary for publication on the trade fair website for the content provided by him and to be entered. The exhibitor shall indemnify the organiser against all claims asserted by third parties against the organiser due to a breach of the above obligations by the exhibitor and shall reimburse the organiser for any necessary defence costs and other damages incurred.

### § 11 Cancellation of the application

The exhibitor may not derive any claims for damages or a right of cancellation from obstacles (e.g. pillars, beams, wall projections, power distribution boxes, fire extinguishers or technical equipment) located in front of or inside his stand or its floor. The organiser is entitled to withdraw from the rental contract or to terminate it without notice if the exhibitor fails to meet obligations arising from the General Exhibition Terms and Conditions or the supplementary provisions after a grace period has been set. The same shall apply in the event that the exhibitor suspends payments or if an application is made for judicial composition or insolvency proceedings against its assets or if the exhibitor's company is in liquidation. If the exhibitor cancels the contract or if the stand is reallocated due to default of payment in accordance with No. 7 of the Conditions of Participation, a processing fee of 25% of the total invoice amount (but at least EUR 500.00) plus the applicable statutory VAT must be paid to FORUM BEFA GmbH & Co. KG within 10 days. In the event of cancellation by the exhibitor, the exhibitor shall pay a lump-sum compensation: In the event of cancellation 150 days before the start of the trade fair, 50% of the invoice amount must be paid to the organiser; in the event of cancellation 90 days before the start of the trade fair, 100% of the invoice amount must be paid to the organiser. The application for cancellation can only be made in writing. It is only legally valid if the organiser also gives his consent. The exhibitor reserves the right to prove that the organiser has incurred no loss or only a lesser loss than the lump sum to be paid.

Exhibitors' claims against the organiser FORUM BEFA GmbH & Co. KG that are not asserted in writing no later than 10 days after the end of the exhibition shall be forfeited. If the exhibitor does not occupy the stand allocated to him, the agreed stand rental must nevertheless be paid. Amounts already paid cannot be reclaimed. There is no entitlement to a reduction. The organiser may make a release from the exhibition contract dependent on the rented stand being rented to another exhibitor. In this respect, re-letting corresponds to a cancellation of the contract, but the first exhibitor must bear the difference between the actual stand rent and the stand rent achieved plus the amounts resulting from paragraph 2.

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### § 12 Structure

Stand set-up must begin one day before the start of the exhibition by 5 p.m. at the latest, otherwise the organiser must assume that the stand will not be occupied. The stands must be ready one hour before the start of the exhibition and all packaging material must be completely removed from the stands and aisles.

### § 13 Dismantling

In the interests of all exhibitors, it is forbidden to begin dismantling before the end of the exhibition. The stand may not be cleared either partially or completely. In the event of culpable infringement, a contractual penalty of at least EUR 500 shall be imposed on the exhibitor concerned. The exhibition space must be returned in the condition in which it was taken over, at the latest by the date set for the end of the exhibition. Any material applied and damage must be properly removed. The exhibitor shall be liable for damage to the floor, walls and material provided on a rental or loan basis. Further claims for damages remain unaffected.

### § 14 Amendments

The exhibition may be cancelled, shortened, postponed or extended for compelling reasons for which the organiser is not responsible, in particular in the event of force majeure, including the consequences of a fire, water ingress or explosion, however caused, which have occurred on the premises of the event. In this case, exhibitors are neither entitled to withdraw from the contract nor are they entitled to claim damages from the organiser. The amounts transferred remain the property of the organiser in purely legal terms. If, for compelling reasons, the exhibition is postponed to a period other than that scheduled or the venue is moved by the organiser to another location in the vicinity, the agreements made shall remain valid.

The exhibitor cannot derive any claims for damages against the organiser in the event of a change of the exhibition date, the exhibition venue or even a cancellation of the exhibition. If the event cannot take place due to unforeseeable events, the organiser is entitled to pass on the costs incurred to the exhibitor in the amount of 25% of the respective space rental fee. In addition, the organiser may demand reimbursement of any special expenses applied for. If the exhibition has to be cancelled more than six weeks before the opening, but no later than three months before the scheduled start of the event, 25% of the stand rental fee will be charged as a contribution to costs. If the cancellation is made six weeks before the start of the event, the cost contribution increases to 50%. Thereafter, the cost contribution is 100%. In addition, any costs already incurred at the instigation of the exhibitor must be paid. If the exhibition has to be closed due to force majeure or by order of the authorities, the stand rental and all costs to be borne by the exhibitor must be paid in full.

### § 15 Co-exhibitors, additionally represented companies, subletting

The admission of one or more sub-exhibitors is not permitted. The exhibitor may not relocate, exchange or share his stand or assign it in whole or in part to third parties without the prior written consent of the organiser. In the event of non-compliance, the exhibitor must pay an additional 50% of the stand rental fee plus the applicable statutory VAT before the end of the fair.

The general basic lighting shall be provided by the organiser. Connections and devices that do not comply with the relevant regulations, in particular VDE+CE, or whose consumption is higher than registered, can be removed or put out of operation by the organiser at the customer's expense. The stand holder is liable for all damage caused by non-registered and improperly connected equipment. Self-installation of electrical and water connections by exhibitors is prohibited! Installations may only be carried out by authorised specialist companies. Each exhibitor is fully liable for any damage that may occur and its consequences, including damage and operation with defective equipment. The organiser is not liable for interruptions or power fluctuations in the water and electricity supply.



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### § 17 Cleaning

The organiser shall arrange for the general cleaning of the exhibition to the exclusion of any liability. All exhibitors must dispose of any rubbish that has accumulated on their own stand. The exhibitor stands will be left swept clean and must be returned to the organiser in the same condition after the event. Any stickers, posters, wallpaper, coverings or similar items brought in by the exhibitor must be removed completely and without damage by the exhibitor at the end of the exhibition.

### § 18 Liability and insurance

#### 18 Liability and insurance

The exhibitor himself is responsible for his stand, in particular for the safety of the stand and for the protection of the property stored there. If the organiser is in breach of duty, he shall only be liable without limitation in cases of intent and gross negligence. In the case of simple negligence with a simultaneous breach of an essential contractual obligation, the claim for compensation is limited to the foreseeable, typically occurring damage. In the event of simple negligence without breach of a material contractual obligation, the organiser's liability is excluded. The exhibitor is recommended to take out transport and exhibition insurance for the exhibition stand and the exhibits.

### § 19 Parking and delivery

Exhibitors' vehicles may only be parked in the specially allocated car parks. Exhibitors and their suppliers may only use the access routes described for loading and unloading. Access routes and car park situations will be sent to you separately. Unhindered access to the event halls must be ensured during set-up and dismantling times and during the event.

### § 20 Miscellaneous

Emergency exits may not be adjusted. Gas appliances are not permitted in closed rooms. Materials and substances must be flame-retardant (in accordance with DIN 4102/B1) and, if necessary, brought to this state by treatment (spray or immersion bath). A corresponding certificate must be presented on request. A VDE/CE certificate for all technical equipment is also mandatory and must be available for inspection on the stand on request. The tanks of the vehicles must be filled as low as possible in order to fill them with nitrogen. The battery must also be disconnected. This can be discussed in detail with the technical manager of the venue. The costs for this shall be borne by the exhibitor. The technical regulations of Messe Düsseldorf apply to hybrid and electric vehicles.

### § 21 Recognition

By registering, the exhibitor recognises these conditions in all points and undertakes to strictly observe all local, building, fire and trade regulations and orders. Special agreements must be made in writing. Verbal agreements are invalid. The relevant accident prevention regulations and guidelines of the employers' liability insurance associations and the VDE regulations must be observed when setting up and dismantling stands, operating electrical equipment of all kinds and demonstrating exhibits.

### § 22 Place of fulfilment, place of jurisdiction

The place of fulfilment is Düsseldorf. The German-language text of the contractual terms and conditions and German law shall apply exclusively. For all disputes arising from or in connection with this contract, including the validity of the contract, the District Court of Cologne shall have exclusive jurisdiction to the extent permitted by law. The organiser reserves the right to take legal action against the client at the latter's place of business.